

City of Merrill
Regular Council Meeting
Monday, February 17, 2025, 6:00 p.m.
608 Main St, Merrill, Iowa

A regular meeting of the Merrill City Council was held on February 17, 2025. Mayor Norgaard called the meeting to order at 6:00 p.m. followed by the pledge of allegiance. Council members present: Conley, Held, Hemmelman, Hoyt, Rieken. Other attendees: Pat Gray, Ray Eickholt, Sydney Harkness, and city attorney Patrick Murphy.

APPROVE AGENDA: Motion by Hoyt, seconded by Conley, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried

APPROVE CONSENT AGENDA: (Minutes 01/20/2025) Motion by Hemmelman, seconded by Held, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried.

APPROVE TREASURER'S REPORTS FOR 01-2025: Motion by Hemmelman, seconded by Hoyt, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried

APPROVE CLAIMS LIST DATED 02-17-2025: Motion by Conley, seconded by Hemmelman, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried

PUBLIC FORUM: B. Norgaard presented a request from NWRIHA for a City representative. A. Gray mentioned a citizen concern regarding the truck route. G. McInnis addressed the City council and Mayor regarding city ballfield processes and Insurance Premiums.

DEPARTMENT REPORTS: CITY CLERK: Utility bills have been mailed; online bill pay available 02/24/25; notifications will go out via website. FIRE/EMS: 8-Calls, 6 probationary members. LIBRARY: Book circulation: 168 in-house, 266 online, and 180 visitors with \$38.05 in misc. rev. Planning summer programs, applied for Dollar General's Summer Reading Grant to assist with cost. MCB: Planning fundraiser for 03/16/25, will be serving lunch at the Shopping Extravaganza on 03/29/25. Discussing Merrill Daze Events for June 6th-7th. Next meeting 03/04/25 at 6:30 pm. Maintenance: Updates on shooting range events. Police: 143 Citations, 2 Arrest. Applying for grants to get funding for new camera systems.

OLD BUSINESS: Maintenance Building: Motion by Held to submit payment for \$171,744 to Kunkel Construction for the purchase of building materials, seconded by Hoyt, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried.

Lagoon discussion and possible motion: Motion by Conley to submit payment for \$73K to Barcon Inc, for repairs to the Lagoon to pre-disaster state, seconded by Hoyt, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried.

NEW BUSINESS: Motion by Held to approve Central States INS Premiums for FY24-25, seconded by Hemmelman, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried. Motion by Conley to approve **RESOLUTION NO. 2025-4** Collective Bargaining Agreement Between the Merrill Police Department, Public Works Department and the City of Merrill, seconded by Hemmelman, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried. Motion by Held to revise City Clerk/Treasurer employment contract to reflect wage increase schedule, vacation and sick time accruals and holiday pay schedule, as per outlined in the collective bargaining agreement, seconded by Hemmelman, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt. Nays: Rieken. 4:1 Motion carried. Motion by Held to approve **RESOLUTION NO. 2025-5** Transfer funds from LOST to Capital Projects for Maintenance building, seconded by Conley, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried. Motion by Conley to approve **RESOLUTION NO. 2025-6** Naming Depositories, seconded by Hemmelman, roll call vote: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Nays: None. Motion carried. Motion by Hemmelman, to Schedule Special Meeting on 03/31/2025 at 6:30 pm for Tax Levy Hearing, seconded by Conley, all ayes, motion carried. Motion by Conley to Schedule Special Meeting on 03/31/2025 at 6:45 pm to set hearing for full budget adoption, seconded by Hoyt, all ayes, motion carried.

OTHER BUSINESS: Budget Workshop Discussion with changes to budget and final tax levy numbers. **ADJOURN:** Motion by Conley, seconded by Hoyt. Meeting Adjourned at 8:21 p.m.

CLAIMS LIST 02/17/2025

3D AG SERVICES	WATER DEPT SUPPLIES	255.13
ACCESS PAYMENT	CREDIT CARD TERMINAL	10.00
ATC GROUP SERVICES	ASBESTOS PRE-DEMO SVY	750.00
BACON CREEK DESIGN	ENGINEER FEES	11,201.60
BAKER & TAYLOR	LIBRARY BOOKS	351.13
CASEYS CARD SVS	FD FUEL	554.35
CENTRAL INSURANCE	INS PREM MARCH 2024	4,958.00
CENTRAL STATES	VENDOR LIABILITY	3,525.60
CENTURY BUSINESS	PRINTER LEASE	94.32
CERTIFIED AMBULANCE	PAYMENT FOR SVS	178.61
CHASE CARD SERVICES	MISC CC PURCHASES	2,724.25
CHEM-SULT INC	CHEMICALS	594.00
DEMCO INC	LIBRARY SUPPLIES	110.53
DEPT OF TREASURY/IRS	VENDOR LIABILITY	5,229.12
DINGES FIRE COMPANY	SAFETY VEST	529.27
EAKES	LIBRARY OFFICE SUPPLIES	10.44
FIREFLY RESERVATION	RESERVATION FEES	7.00
HUNTINGTON	PD LAPTOP LEASE	237.00
IA DEPT OF PUBLIC SAFETY	FY25 QTRLY JAN-MAR '25	300.00
IOWA DEPT OF TRANS	PLOW SNOW CHAINS	1,688.73
IOWA DHS	VENDOR LIABILITY	1,134.44
IOWA INFO GROUP	LEGAL PUBLICATIONS	188.60
IOWA ONE CALL	UNDERGROUND LOCATES	15.30
IOWA STATE BANK	FIRE TRUCK LOAN	2,709.81
IPERS	VENDOR LIABILITY	4,310.56
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	3,812.17
MURPHY COLLINS	LEGAL FEES	780.00
OC SANITATION	GARBAGE SVS JAN 2025	3,355.34
ON THE CLOCK LLC	TIME CLOCK SUBSCRIPT	27.40
PEOPLES BANK	PD CAR LOAN	1,116.06
PLUMB SUPPLY CO	LITHIUM BATTERY X2	249.00
PLYCO SOLID WASTE	LANDFILL FEES JAN 2025	2,833.82
PREMIER COMM	UTILITY PHONE/INTERNET	421.87
PYE BARKER	INSPECTION ALARMSYS	350.00
TEAMSTERS	UNION DUES	135.00
THOMPSON SOLUTION	WELL REPAIRS	2,425.00
TOTAL MOTORS	CHARGER OIL CHANGE	78.54
VERIZON	WIRELESS COMM	132.98
WAGNER AUTO	FD SUPPLY-BRAKES	225.20

CLAIMS TOTAL	57,610.17
PAYROLL TOTAL	6,721.77

02-17-2025 CLAIMS BY FUND

001 GENERAL	39,992.09
110 ROAD USE TAX	4,184.97
201 DEBT SERVICE	3,825.87
301 CAPITOL	11,201.60
600 WATER	4,443.81
610 SEWER	683.60

CLAIMS TOTAL	64,331.94
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JAN 2025 CLAIMS BY FUND

001 GENERAL	51,036.35
110 ROAD USE TAX	8,197.27
112 EMPLOYEE BENEFIT	6,173.54

201 DEBTSERVICE	3,825.87
600 WATER	6,239.54
610 SEWER	5,664.03
CLAIMS TOTAL	81,136.60
JAN 2025 RECEIPTS BYFUND	
001 GENERAL	31,182.90
110 ROAD USE TAX	8,519.39
112 EMPLOYEE BENEFIT	83.97
121 LOCAL OPTION	12,349.00
600 WATER	4,245.18
601 WATER DEPOSIT	5.35
610 SEWER	66.09
CLAIMS TOTAL	56,451.88