

**City of Merrill**  
**Regular Council Meeting**  
**Monday, March 17, 2025, 7:00 p.m.**  
**608 Main St, Merrill, Iowa**

A regular meeting of the Merrill City Council was held March 17, 2025. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the pledge of allegiance and roll call. Council members present: Conley, Held, Hemmelman, Hoyt, Rieken. Other attendees: Pat Gray, Ray Eickholt, Sydney Harkness, and city attorney Patrick Murphy.

**APPROVE AGENDA:** Held motioned, Hemmelman seconded, roll call: ayes: Conely, Held, Hemmelman, Hoyt, Rieken. Motion carried.

**APPROVE CONSENT AGENDA:** (*Minutes 02/17/2025*) Conely motioned, Hemmelman seconded, roll call, ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried.

**APPROVE TREASURER'S REPORTS FOR 02-2025:** Conley motioned, Hoyt seconded, roll call: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried.

**APPROVE CLAIMS LIST DATED 03-17-2025:** Hoyt motioned, Conley seconded, roll call: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried

**PUBLIC FORUM:** J. Wilmes concerns regarding reoccurring accidents on Jackson St and HYW 75. Held and Conley to follow-up with DOT. Info will be presented at the April meeting.

**DEPARTMENT REPORTS:** CITY CLERK: Working through the delinquent bill process, city wide cleanup May 10<sup>th</sup>, IAMU 2024 dividends returns. FIRE/EMS: 11 Calls, 2 staff members removed, Tanker II in service. LIBRARY: Book Circulations: 181 in-house, 235 online with 180 visitors and 7.65 in misc. rev. Adding new board member, working on summer programs, planning a book sale for March 29<sup>th</sup>. MCB: Easter egg hunt April 12 at 10 a.m. Planning Merrill Daze. MAINTENANCE: Working on wastewater permit. POLICE: 150 Traffic Citations, 125 Speed Citations, 6 assist.

**OLD BUSINESS:** MAINTENANCE BUIDLING: Deconstruction of the Quonset in final stages. LAGOON REPAIRS: Waiting on FEMA Mitigation.

**NEW BUSINESS:** Motion by Held to approve **RESOLUTION 2025-7 Designating Ballfield manager and naming fees**, seconded by Hoyt, roll call: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried. Motion by Held to approve **RESOLUTION 2025-8 Vacation Donation for R. Eickholt**, seconded by Hemmelman, roll call: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried. Motion by Hemmelman to approve **RESOLUTION 2025-9 City Clerk/Treasurer Contract Revisions**, seconded by Conley, roll call: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried. No motion for **RESOLUTION 2025-10 MCB Reserve for donations for Kissinger Flooring Project**. Motion by Held to approve **RESOLUTION 2025-11 Library Board of Trustees Mayoral Appointment to fill vacancy**, seconded by Hemmelman, roll call: ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried.

**OTHER BUSINESS:** BUILDING PERMITS: 301 Webster (Shed) Conley motioned, Hoyt seconded, all ayes, motion carried. BUDGET WORKSHOP: Nothing new to add to FY26 budget.

**ADJOURN:** motion by Held, seconded Conley. Meeting adjourned at 8:35 p.m.

**CLAIMS LIST 03-17-2025**

ACCESS PAYMENT PROCESSING	CREDIT CARD TERM FEES	10.00
ACS	LAB TESTING FEES	129.82
BAKER & TAYLOR	LIBRARY MATERIALS	280.44
BOMGAARS	MISC PARKS	559.32
BOOK SYSTEMS INC	ANN RENEWAL	1,551.00
CASEYS	FUEL	691.51
CENTRAL STATES FUNDS	022025-GROUP INS	3,525.60
CENTURY BUSINESS	PRINTER LEASE	116.14
CHASE CARD SERVICES	MISC CREDIT CARD	669.94
DEMCO INC	LIBRARY SUPPLIES	115.96
DEPT OF TREASURY/IRS	FED TAX DEPOSIT	5,345.29
EAKES OFFICE SOLUTIONS	COPY PAPER/BINDER CLIPS	140.44
EMERGENCY SVS	2025-2026 YRLY SUB IAMRESPOND	314.00
FELD FIRE	FIRE ARMOR GLOVES (3)	357.00
FIREFLY RESERVATION	MONTHLY SVS FEE	7.00
HUNTINGTON	PD LAPTOP LEASE	237.00

IAMU	MEMBERSHIP DUES 2025-26	755.00
IMFOA	2025-26 RENEWAL	50.00
IOWA DEPT OF REVENUE	FEB 2025 WET TAX	1,288.76
IOWA DHS	VENDOR LIABILITY	1,134.44
IOWA DOT	SIGN TUBING (10) 2"X12'	367.70
IOWA INFO MEDIA GROUP	PUBLISHING FEES	156.78
IOWA STATE BANK	FD TRUCK LOAN	2,709.81
IPERS	VENDOR LIABILITY	2,845.08
JOCHUM AGRI-SERVICE INC	TANKER 2 REPAIRS	3,207.32
MATT FISCHER	REFUND-GYM DEP 02/15/25	100.00
MENARDS	JANITOR SUPPLIES	86.24
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	3,798.63
MID-AMERICAN RESEARCH	TRUCK WASH	183.05
MIDWEST WHEEL COMPANIES	OIL FILTERS (4)	97.70
MURPHY COLLINS MCGILL PLC	LEGAL FEES	240.00
OC SANITATION	GARBAGE SERVICE FEB 2025	3,359.63
OFFICE OF AUDITOR OF STATE	PERIODIC EXAM FEE	1,500.00
OLD REPUBLIC SURETY GROUP	BOND RENEW - GRAY, NORGARD	383.00
ON THE CLOCK LLC	TIMECLOCK FEES	27.40
PEOPLES BANK	PD CHARGER LOAN	1,116.06
PLUMB SUPPLY COMPANY	FD SUPPLIES	22.75
PLYMOUTH CO SOLID WASTE	LANDFILL FEES	2,299.24
PREMIER COMM	PHONE/INTERNET	421.61
PYE BARKER	YEARLY FIRE EXTING INSPECT	824.25
QUALITY AUTOMOTIVE	FORD OIL CHANGE	77.32
ROSENBAUER	6" BLIND INTAKE ENGINE II	275.84
STAN HOUSTON	SVS PARTS	149.49
STRIPERZ	FD MEETING RM REPAIRS	770.00
TEAMSTERS UNION #554	032025 UNION DUES	135.00
U.S POSTAL SERVICE	PO BOX ANN FEES	168.00
VERIZON	WIRELESS COMM	132.98
WAGNER AUTO SUPPLY	FLOOR SCRUBBER BATT	266.12

CLAIMS TOTAL	42,999.66
MTD PAYROLL	6,610.92

**CLAIMS LIST 03/17/2025 BY FUND**

001 GENERAL	34,855.43
110 ROAD USE TAX	2,075.97
200 DEBT SERVICE	3,825.87
600 WATER	2,031.41
610 SEWER	210.98
CLAIMS TOTAL	42,999.66

**FEB 2025 CLAIMS BY FUND**

001 GENERAL	34,989.36
110 ROAD USE TAX	6,040.15
112 EMP BENEFIT	4,376.32
121 LOCAL OPTION	70,000.00
200 DEBT SERVICE	3,825.87
301 CAPITAL	182,945.60
310 FEMA	73,000.00
600 WATER	6,905.22
601 WATER DEPOSIT	(125.00)
610 SEWER	3,219.62

**FEB 2025 RECEIPTS BY FUND**

001 GENERAL	31,034.88
110 ROAD USE TAX	7,234.31
112 EMPLOYEE BENEFIT	116.56
121 LOCAL OPTION	7,951.06
301 CAPITAL	241,744.00
600 WATER	5,652.93
601 WATER DEPOSIT	130.67
610 SEWER	10,649.35