

**City of Merrill**  
**Regular Council Meeting**  
**Monday, April 21, 2025, 7:00 p.m.**  
**608 Main St, Merrill, Iowa**

A regular meeting of the Merrill City Council was held April 21, 2025. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the pledge of allegiance proceeded by roll call. Council members present: Conley, Held, Hoyt. Hemmelman and Rieken were absent. Other attendees: Pat Gray, Sydney Harkness and City Attorney Patrick Murphy.

**APPROVE AGENDA:** Conley motioned, Held seconded, roll call: ayes: Conley, Held, Hoyt. Nays: None. Motion carried.

**APPROVE CONSENT AGENDA:** (a) Minutes from 03/17/2025 Regular Meeting. (b) Minutes from 03/31/2025 Levy Hearing. (c) Minutes from 03/31/2025 Special Meeting (d) Caseys Tabacco License Renewal 07/01/2025-06/30/2026. Conley motions, Hoyt seconded, roll call: ayes: Conley, Held, Hoyt. Nays: none. Motion carried.

**APPROVE TREASURER'S REPORTS FOR 03-2025:** Hoyt motioned, Conley seconded, roll call: ayes: Conley, Held, Hoyt. Nays: None. Motion Carried.

**APPROVE CLAIMS LIST DATED 04-21-2025:** Conley motioned, Hoyt seconded, roll call: ayes: Conley, Held, Hoyt. Nays: none. Motion carried.

**PUBLIC FORUM:** B. Norgaard: Questions regarding barricading a street for an event. Going to add to May meeting agenda for approval.

**DEPARTMENT REPORTS:** CITY CLERK: Working on budget and amendments. FIRE/EMS: 10-Calls, 20 total members (1 junior, and 6 with medical licenses) Apparatus working great! LIBRARY: Book Circulations: 221online with 193 visitors and \$39.20 in misc. rev. Final stages of summer program planning, concerns regarding IMLS executive order, and future funding for library services. MAINTENANCE: Discussed Premier Comm. Fiber Optic route.

**OLD BUSINESS** (a) Maintenance Building: Prepping area for foundation work. (b) Lagoon Repairs: FEMA CAT-A, and CAT-B approved, still waiting on CAT-F to be approved, so mitigation can commence.

**NEW BUSINESS:** Sam Wagner presented the Mid-American Trees Please matching grant award to Mayor Norgaard and the City of Merrill for \$1000. Plywood Trail Foundation representative, Cody Forch and Ryan Scott presented the City Council with the proposed layout of the Plywood Trail, Trailhead with proposed location on the far north-end of 2<sup>nd</sup> St, on the west side. Trailhead will include a canopy, bike rack, and park bench. Discussion on the updates for the HWY 75 dangerous curb to include IA DOT committee working on possible solutions to mitigate accidents and eliminate runoff into commercial and residential dwellings. Conley motioned, Hoyt seconded to approve **RESOLUTION 2025-10** MCB Donation Reserve for Kissinger Flooring Project, roll call vote: ayes: Conley, Held, Hoyt. Nays: none. Motion carried. Hoyt motioned, Conley seconded to open FY2025-26 Budget Hearing. No audience members present and no objections. Motion by Held to close the public hearing seconded by Hoyt. Conley motioned, Hoyt seconded to approve **RESOLUTION 2025-14** FY2025-26 Tax Certifications and Full Budget Adoption: roll call vote, ayes: Conley, Held, Hoyt. Nays: none. Motion carried. Held motioned, Conley seconded to approve **RESOLUTION 2025-16** Employee Wages for FY2024-25. Roll call: ayes: Conley, Held, Hoyt. Nays: None. Motion carried. Hoyt motioned, Conley seconded to approve **RESOLUTION 2025-17** Iowa Retirement Investors' Club. Roll call: ayes: Conley, Held, Hoyt. Nays: None. Motion carried. A discussion regarding FY2025 Budget amendments and adjustments. Held motioned, Conley seconded to set Public Hearing for FY2025 Budget Amendments for May 19, 2025, 7:00 pm. All ayes, motion carried.

**OTHER BUSINESS:** Building Permits: a) 834 4<sup>th</sup> St (*Breezeway addition*) b) 625 Grant St (*Fence in back yard*) Hoyt motioned, Conley seconded all ayes, motion carried. Motion by Conley to adjourn, seconded by Hoyt. Meeting adjourned at 8:52 p.m.

**CLAIMS LIST 04-21-2025**

3D AG SERVICES	SEWER LOCATE SUPPLIES	49.72
ACCESS PAYMENT	CREDIT CARD TERM FEES	10.00
AL FAGAN LAND SURVEY	FROST ED SURVEY	1,182.00
BACON CREEK DESIGN INC	PROJECT MANAGER I	1,040.00
BAKER & TAYLOR	LIBRARY MATERIALS	316.69
BANYON DATA SYSTEMS	IOWA BUDGET MODULE	2,080.00
BOMGAARS	MISC SUPPLIES	472.88
BOUND TREE MEDICAL LLC	AMB MEDICAL SUPPLES	1,075.06
BRYTON MARTIN	REIMBURSE-EMSI ACADEMY	90.00
CASEYS	FUEL	521.64
CENTRAL INSURANCE	INS PREM RENEW 2025-26	58,940.10
CENTURY BUSINESS	PRINTER LEASE	102.98
CERTIFIED AMBULANCE	PAYMENT FOR SERVICES	2.53
CHASE CARD SERVICES	MISC PURCHASE	818.77
CHEM-SULT INC	WATER CHEMICALS	1,374.75
CORE & MAIN LP	SEWER MANHOLES	824.43
DEPT OF TREASURY/IRS	FED DEPOSIT	2,687.06
DONS AUTO	PARKS TIRE REPAIR	50.00
EAKES OFFICE	LIB-REPL PRINTER TONER	555.30
ENVIRONMENTAL SVS	ASBESTOS REMOVAL SVS	651.50
FIREFLY RESERVATION	RESERVATON FEES MARCH '25	20.70
FUN FOAM RENTALS	MERRILL DAZE FOAM PARTY	375.00
HUNTINGTON	PD LAPTOP LEASE	237.00
IA DEPT OF PUBLIC SAFETY	FY25 QTRLY (APR-JUN) IA SYS	300.00
IOWA DHS	VENDOR LIABILITY	567.22
IOWA INFO MEDIA GROUP	PUBLISHING FEES	340.61
IOWA STATE BANK	FD TRUCK LOAN	2,709.81
IOWA WORKFORCE	QTR 1 2025 UNEMPLOYMENT	40.63
JURGENS EXCAVATING	DEMO QUONSET	5,750.00
LANGELS PLUMBING	KISS - DRAIN TRAP REPAIR	1,246.62
LE MARS ACE HARDWARE	MISC SUPPLIES WATER DEPT	53.72
LE MARS AGRI-CENTER	ROUND UP	479.00
MACQUEEN	FD-LEATHERETTE FRONT (2)	122.00
MENARDS	BATTERIES	28.69
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	3,797.67
MURPHY COLLINS MCGILL	LEGAL FEES	175.00
NICE WELDING	GR SIGNS / DUMP TRUCK REP	1525.36
OC SANITATION	GARBAGE SVS MARCH 2025	3,371.63
ON THE CLOCK LLC	TIMECLOCK MNTHLY FEE	24.60
PAYA CARD SERVICES	MERCH COMPLIANT FEE	70.00
PEOPLES BANK	PD CHARGER LOAN	1,116.06
PLY CO SOLID WASTE	LANDFILL FEES 03-2025	2,690.67
PREMIER COMM	UTILITY PHONE/INTERNET	422.79
R COUNTRY COMPUTER	PD-REMOTE ASSIST	74.00
RITEWAY BUSINESS	UTILITY POSTCARD FORMS	393.99
SAAP BROTHERS	BULK FUEL	1440.97
STAN HOUSTON	8" PURNING CHAIN SAW	470.62
TEAMSTERS UNION #554	UNION DUES	135.00
TELEFLEX LLC	AMB MEDICAL SUPPLIES	1,449.00
TOTAL MOTORS	CHARGER TIRE REPAIR	32.05
VERIZON	WIRELESS COMM	132.98
WAGNER AUTO SUPPLY	MISC SUPPLIES	500.10
WICKED GRAPHIX	SHOOTING RANGE SIGNS	180.00

CLAIMS TOTAL	103,118.90
PAYROLL TOTAL	12,411.00

**CLAIMS LIST BY FUND**

001 GENERAL	82,806.71
110 ROAD USE TAX	4,268.28
200 DEBT SERVICE	3,825.87
300 CAPITAL PROJECT	8,623.50
600 WATER	2,033.32
610 SEWER	1,561.22
CLAIMS TOTAL	103,118.90