City of Merrill
Regular Council Meeting
Monday, September 15, 2025, 7:00 p.m.
608 Main St, Merrill, Iowa

A regular meeting of the Merrill City Council was held on September 15, 2025. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the pledge of allegiance and proceeded by roll call. Council seats attending: Conley, Held, Hemmelman, and Hoyt. Rieken, was absent. Other attendees: Pat Gray, and City Attorney Patrick Murphy.

Motion by Hoyt to approve the agenda, Hemmelman seconded, roll call vote, all ayes; motion carried.

Motion by Held to approve consent agenda, Conley seconded, roll call vote: all ayes; motion carried. *(a) Minutes from 08/18/2025 (b) Alcohol License Renewal – Legion Post 125*

Motion by Hoyt to approve the Treasurer's Report for August 2025, Conley seconded, roll call vote: all ayes; motion carried.

Motion by Held to approve the Claims List Dated 09-15-2025, Hoyt seconded, roll call vote: all ayes; motion carried.

During the public forum Brad Paulson *(434 3rd St)* addressed the council regarding city alleyway just south of his property lot line. Mayor Norgaard requested item to be added to next month's meeting agenda.

Department reports include City Clerk: upcoming Nov. Election filing due date, reminder that all donation checks must be made payable to "City of Merrill". Fire/EMS: 13 calls, expected to receive reimbursement from County Opioid Funds for new Lifepak Monitor, member attended Grant writing class, members to attend a Wrecker Assisted Extrication course presented by Stockton Towing, all vehicles past annual pump test, ambulance to go in for repairs for an oil pan leak, Tanker 1 loan is paid off, down 2 members. MCBC: Details for fundraiser events in the works, food trucks to continue through Oct. Coming soon! MCB Committee Department Newsletter; would like to have it available at various businesses and online. Public Works: Would like council to consider sewer money transfer to water department to relieve the deficit, also Sewer reserve account consideration.

Unfinished Business: Maintenance Building: Motion by Hemmelman to approve Contractor Application for Payment of $40k to Kunkel Construction, Conley seconded, roll call vote: all ayes; motion carried. Motion by Conley to approve quote for building perimeter insulation wrap, Hoyt seconded, roll call vote: all ayes; motion carried. No updates regarding the Lagoon.

New Business: Motion by Held to approve sidewalk removal request from C. Kramer, at 200 4th St., sidewalk running North and South of the front of the property facing 4th St, seconded Hoyt, roll call vote: Ayes: Held, Hemmelman, Hoyt. Nays: Conley. Motion carried 3:1. Motion by Held to approve 2026 AG Farm Lease Renewal for Collin Hoops, Hemmelman seconded, roll call vote: all ayes; motions carried. Motion by Conley to approve **RESOLUTION 2025-28** Write-off Certain Utility Accounts as Uncollectable, Hemmelman seconded, roll call vote: all ayes; motion carried. Motion by Hoyt to approve WEX Government Fleet Card Agreement, Hemmelman seconded, roll call vote: all ayes; motion carried. Unresolved discussion regarding Ordinance CH 155 to amend to include storage containers, discussion to continue next meeting. Police Department hiring discussion for posting a part-time certified police position in hopes to reach an alternate audience and acquire some applicants.

Motion by Conley to approve building permits, Hemmelman seconded, roll call vote: all ayes; motion carried. *(a) 434 3rd St -20x24 Garage Addition (b) 223 Main St-Fence (c) 907 Frost St-Pole Building.*

Motion by Conley to adjourn, Hemmelman seconded. Meeting adjourned at 8:50 p.m.

CLAIMS LIST 09/15/2025

3D AG SERVICES	MISC SUPPLIES	539.94
BACON CREEK DESIGN INC	PRO MGR I-MAINT BUILD	260.00
BAKER & TAYLOR	LIBRARY BOOKS	50.00
BOUND TREE MEDICAL	MEDICAL SUPPLIES	1,162.94
CASEYS	FUEL	39.85
CENTRAL STATES FUNDS	VL GRP INS	2,644.21
CENTURY BUSINESS	PRINTER LEASE AUG 2025	113.54
CERTIFIED AMBULANCE GRP	PAYMENT FOR SERVICES	259.60

CHASE CARD SERVICES	MISC CARD PURCHASE	989.02
CHEM-SULT INC	WATER CHEMICALS	2,104.95
DEPT OF TREASURY/IRS	FED DEPOSIT	1,898.28
DIANN CONRAD	DEP REFUND SH	50.00
DOUG PREWITT	REFUND: DEP GYM CXL	100.00
EAKES OFFICE SOLUTIONS	LIB-CLOROX WIPES/TRASH BAGS	42.53
ELECTRIC PUMP	APG TRANSDUCER	3,159.75
FIREFLY RESERVATION	RESERVATION FEES	136.40
FLOYD VALLEY HEALTHCARE	PHARMACEUDICALS	77.92
GROUND EFFECTS	TREES PLEASE MATCH GRANT	2,114.99
HUNTINGTON	PD LAPTOP LEASE	237.00
IA STATE BANK	FD FINAL LOAN PMT	396.55
IOWA DEPT OF REVENUE	WET TAX AUG 2025	421.88
IOWA DHS	VENDOR LIABILITY	1,135.38
IOWA INFORMATION INC	PUBLISHING AUG 2025	277.18
IOWA LEAGUE OF CITIES	MEMBER DUES FY2025-26	833.00
IOWA PRISON INDUSTRIES	STOP SIGNS	295.90
IPERS	IPERS AUG 2025	3,763.92
KATELYN SINGER	DEP REFUND GYM	100.00
LE MARS AMBULANCE	PARAMEDIC INTERCEPT	250.00
MENARDS	JANITORIAL SUPPLIES	122.98
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	3,753.98
MIDWEST WHEEL CO	FD-CAB AIR ELEMENT	17.70
MURPHY COLLINS MCGILL	LEGAL FEES	150.00
OC SANITATION	GARBAGE SVS AUG 2025	3,344.86
ON THE CLOCK LLC	TIMECLOCK SUB	31.50
OVERHEAD DOOR CO	FD GARAGE DR MAINT	159.00
PAXTON STRUB	REFUND: DEP SH	50.00
PAYA SERVICES	BANKCARD MERCH FEES	4.75
PEOPLES BANK	PD CHARGER LOAN	1,116.06
PLY CO SOLID WASTE	MONTHLY ASSESSMENT	3,094.69
PREMIER COMMS	UTILITY PHONE/INTERNET	435.21
SUBSURFACE SOLUTIONS	2025-26 YRLY SUBSCRIPT	360.00
TEAMSTERS UNION #554	UNION DUES	68.00
THE SHERWIN WILLIAMS CO	MAINT SHED PAINT	1,308.09
THOMPSON SOLUTIONS	LIFT STAT-TRANSMIT REPL	2,024.25
TOTAL MOTORS	AMB LUBE/OIL CHANGE	180.05
VERIZON	WIRELESS COMM	19.73
WAGNER AUTO SUPPLY	VEHICLE MAINT SUPPLIES	672.50
	CLAIMS LIST TOTAL	40,368.08

OTHER CLAIMS

KUNKEL CONSTRUCTION	APPLICATION FOR PAYMENT	40,000.00

CLAIMS BY FUND

001 GENERAL	25,996.32
110 ROAD USE TAX	2,416.81
200 DEBT SERVICE	1,512.61
300 CAPITAL PROJECT	41,568.09
600 WATER	3,511.96
610 SEWER	5,362.29
TOTAL CLAIMS	80,368.08
SEPTEMBER PAYROLL	8,924.20

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor