City of Merrill
Regular Council Meeting
Monday, May 18, 2026

CALL TO ORDER A regular meeting of the Merrill City Council was held on May 18, 2026, in the City Council chambers at the Kissinger Center building, 608 Main St., Merrill, Iowa. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and roll call. Council attendees: Conley, Held, Hoyt, Hemmelman, Rieken. Other attendees: P. Gray, B. Gross, K. Flores and City Attorney P. Murphy.
AGENDA Held motioned to approve, Hoyt seconded. Upon roll call, all voted aye. Motion carried.
PUBLIC HEARING Conley motioned to open the public hearing for the proposed budget amendments for fiscal year 2026, Hoyt seconded. Upon roll call, all voted aye. Motion carried. Mayor Norgaard declared the hearing open at 7:05 p.m. No comments had. Motion by Conley to close the public hearing, Held seconded. Upon roll call, all voted aye. Motion carried.
RESOLUTION NO. 2026-14 Fiscal Year 2026 Budget Amendment Adoption: Held motioned to approve, Hemmelman seconded. Upon roll call, all voted aye. Motion carried.
CONSENT AGENDA Conley motioned to approve the consent items, Hoyt seconded. Upon roll call, all voted aye. Motion carried. *(a) Minutes From 04/20/2026*
TREASURER REPORTS APRIL 2026 Hoyt motioned to approve, Hemmelman seconded. Upon roll call, all voted aye. Motion carried.
CLAIMS LISTS 05/18/2026 Held motioned to approve, Rieken seconded. Upon roll call, all voted aye. Motion carried.
DEPARTMENT REPORTS City Clerk briefly reviewed statutory financial audit requirements and informed the council of issuance of surety bond for missing vehicle title. Fire/EMS reported 8 EMS and 13 fire calls. Ambulance still has issues, Eng1 had parts replaced, and Tnk2 not charging, fuse replaced to fix. Library reported circulation and visitors increased from last month, summer reading prep is underway, book club is full, and a summer intern is in the works. MCBC included a reminder for Merrill daze (June 5th) also noted future projects and fundraisers in the works. Meetings are now held on the 1st, Wed. of each month. Public Works noted locates have been called in for demolition of the property at 621 Frost St. Police received the lidar unit back, the car camera was installed, and a meeting with Motorola is pending for training and setup. The laptop docking station was temporarily replaced under warranty while awaiting delivery of the new unit.
OLD BUSINESS
City Utility Expansion Project for City AG Land, also referred to as South Park /Roosevelt Edition updates: Approx. 325' of sewer line installed to supply 501 Roosevelt, further discussion regarding development process underway with possible next steps.
NEW BUSINESS
Plywood Trail: representative unable to attend the meeting, no discussion was had.
IA DOT Application for Railroad Crossing Elimination Program Grant and Consolidated Rail Infrastructure and Safety Improvements Program Grant: No action taken by the council.
IA DOT Maintenance & Repair Agreement 07/01/2026-06/30/2031: Held motioned to approve Hoyt seconded. Upon roll call, all voted aye. Motion carried.
Kissinger Center Repairs: Held motioned to approve repairs up to $4k, Hoyt seconded. Upon roll call, all voted aye. Motion carried.
FY26 Connections Area Agency Congregate Meal Agreement: Conley motioned to approve, Hoyt seconded. All voted in favor. Motion carried.
BUILDING PERMITS
B2026-08; Held, 501 Roosevelt St *(New Build)* Motion by Conley to approve, Hoyt seconded. Conley, Hoyt, Hemmelman, Rieken voted in favor, Held abstained due to reasons of conflict of interest. Motion carried.
CLOSED SESSION Motion by Held to go into closed session at the request of the employee pursuant to Iowa code 21.5, Conley seconded, upon roll call, all voted aye. Motion carried. During the closed session discussion was had. Motion by Conley to return to open session, Hemmelman seconded, upon roll call, all voted aye. Motion carried

Police Dept Emp Status and Schedule Accommodations Motion by Conley to approve employee contract changes for Karina Flores to include, schedule set at 36 hours per week to maintain full-time status and benefits, longer shifts up to 10 hours permitted to allow additional personal time off, and overtime authorized for hours worked beyond 40 per week, Held seconded, upon roll call, all voted aye. Motion carried.

ADJOURN Motion by Hoyt, Hemmelman seconded. Meeting adjourned at 8:26 p.m.

CLAIMS LISTS 05/18/2026		
3D AG SERVICES	MISC DEPT SUPPLIES	914.94
BATTING CAGES INC	BATTING CAGE NET	1,247.34
BOMGAARS SUPPLY, INC	MISC DEPT SUPPLIES	1,801.11
CENTRAL INSURANCE	SURETY BOND CERT OF TITLE	100.00
CENTRAL STATES FUNDS	GRP INS	3,525.60
CENTURY BUSINESS PRODUCTS	PRINTER LEASE	109.02
CHASE CARD SERVICES	MISC DEPT SUPPLIES	1,133.51
CHEM-SULT INC	WATER CHEMICALS	1,124.80
COAST TO COAST SOLUTIONS	WHITE BUTTERMINTS (1000)	181.47
CORNHUSKER INTL TRUCKS INC	FD STARTER 8200433	492.49
DEPT OF TREASURY	FED DEPOSIT	5,231.19
DINGES FIRE COMPANY	MENS BOOTS (10W)	389.00
FIREFLY RESERVATION	RESERVATION FEES	38.90
FIREPENNY	KUSSMAUL AUTO CHG 1K PP	708.61
FLOYD VALLEY HEALTHCARE	PHARMACEUDICALS	201.43
FUN FOAM RENTALS	2026 MD FOAM PARTY	395.00
GREAT PLAINS ZOO	MOBILE ZOO LIBRARY	360.00
GROVES EMERGENCY LIGHTING	PD CAMERA INSTALL	992.57
HEIMAN FIRE EQUIPMENT	FD NOZZLE BRSH TRK 3346-360	456.73
HUNTINGTON NATIONAL BANK	PD LAPTOP LEASE	237.00
IOWA DEPT OF REVENUE	WET TAX 2026	0.69
IOWA DHS	VENDOR LIABILITY	756.92
IOWA INFORMATION	PUBLICATIONS	318.00
IOWA LEAGUE OF CITIES	FY27 MAYOR DUES - B.NORGAARD	35.00
IPERS	IPERS	6,650.12
KELLEN EXCAVATING	ASPHALT-LAGOON	4,957.05
KENDRA GRASMEYER	REFUND: GYM DEP	100.00
MARCUS LUMBER	GUN RANGE TARGETS	78.96
MARK AND AMY RANSCHAU	MD 2026 - PETTING ZOO	250.00
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	4,064.59
MURPHY COLLINS MCGILL PLC	LEGAL FEES	150.00
OC SANITATION	APRIL GARBAGE SVS	3,821.22
ON THE CLOCK LLC	TIMECLOCK MO FEE	25.90
ONE BILLING SOLUTIONS	AMB BILLING SERVICES	109.28
PARTY FUN RENTALS LLC	2026 MD BOUNCY HOUSE	544.00
PLYMOUTH CO SOLID WASTE	SOLID WASTE FEES	2,969.28
PREMIER COMMUNICATIONS	PHONE/INTERNET	437.07
QUALITY AUTOMOTIVE	PW 1998 INT REPAIRS	544.45
SAPP BROTHERS	PW BULK FUEL	1,655.12
SCOTT'S LUMBER	FIELD CHALK	85.72
STARNET TECHNOLOGIES	SW YRLY FEES-LIFTSTATION	240.00
TARA MAIN	2026 MD FACE PAINTING	300.00
TEAMSTERS UNION #554	UNION DUES	136.00
WAGNER AUTO SUPPLY	MISC DEPT SUPPLIES	478.43
WEX FLEET	FUEL	442.73
WICKED GRAPHIX	FD DECALS	500.00
	TOTAL	49,291.24
CLAIMS BY FUND		
001 GENERAL		37,617.32
110 ROAD USE		3,657.90
310 FEMA		4,601.25
600 WATER		1,716.85
610 SEWER		1,697.92
	TOTAL	49,291.24
BANK TRANSFERS		
ISB TO IPAIT	IPAIT-104 RES. NO 2026-12	100,000.00

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor